

## **The Mentor/Mentee Contract**

A good mentoring relationship starts with preparation by both parties. Irshad program commitment is 4-months. It is a very good idea for the Mentor and the Mentee to have a contract for how they intend to work together during that time commitment. Contract may include the following:

- Specific objectives for the relationship;
- Preliminary developmental goals for the Mentee;
- Expectations that both of you have for the relationship;
- Necessary contributions that both must make so the relationship will work;
- Tentative schedule for your formal meetings;
- Procedure for handling informal contacts between formal sessions;
- Determine who has the chief responsibility for driving the relationship;
- Agree on confidentiality; and/or
- Describe the differences in the role of the Mentee and the Mentor.



## A MENTORING CONTRACT BETWEEN:

Mentee	Mentor	
Name	Name	
	s Mentoring handbook and/or mentee guide, and han nitations of any mentoring relationship.	ve a good
•	nce and those of our employers. We will be open and fortese goals (attach list if required) with the following specific	•
Ve will meet every	(e.g. second Friday) on the	following schedule
(noon, Sep	ot. – June, etc.) for (period of four months).	
Ve will review our progress		<u>.</u>
n the event one of us remains out of c	contact without explanation, for longer thanwe	eeks, the
elationship is voided and this contract	t will expire.	
Dated:		

Mentor's Signature:

Mentee's Signature: